

## SEN and Disability Policy

### Context:

The current Special Needs Co-ordinator (SENCo) is Mrs Nichola Swan. She has been in role since September 2018 and completed the NASC qualification in August 2017.

Her role is to monitor the smooth running of special needs provision within school. She liaises with parents, teaching and non-teaching staff, the Head Teacher, Head of Pastoral, Heads of Progress and external agencies. Mrs Swan can be contacted directly on the following number: 0191 2751931

Mrs Swan is supported by Mr M. Donnelly who is the advocate for students with SEND on the senior leadership team. Ms B. Fitzpatrick is the 'responsible person' for SEND provision and is the SEND Governor.

### Rationale:

In this Catholic School and in accordance with Gospel Values, we aim to uphold the right of all students to have access to a broad and balanced curriculum. At Sacred Heart Catholic High School every child is equal and unique. We aim to provide a safe and supported environment where pupils can flourish.

To achieve this, we must ensure that the teaching styles, practices and learning materials of all departments take into account each student's varied life experiences and particular needs. This will enable all pupils to make progress so that they achieve their best, become confident individuals living fulfilling lives and make a successful transition into adulthood.

### Objectives:

- To ensure equality of provision for pupils with special educational needs and disability (SEND) and to integrate special needs students within the mainstream of the school as far as realistically possible
- To take into account legislation related to SEN and Disabilities, including part 3 of the Children and Families Act 2014, The SEN Code of Practice 2014, The Special Educational Needs and Disability Regulations 2014, The Special Educational Needs (Personal Budgets and Direct Payments) Regulations, Section 49, The Order setting out transitional arrangements, Section 137, Equality Act 2010, The Mental Capacity Act 2005, Working Together to Safeguard Children 2013, Supporting pupils at school with medical conditions 2014
- To provide full access for all pupils to a broad and balanced curriculum and to ensure work is differentiated and to provide advice and support for all staff working with pupils with SEND
- To ensure that the needs of pupils with SEND are identified, assessed, planned for and regularly reviewed to improve outcomes
- To ensure parents / carers are fully engaged in decision making and to take into account the views, wishes and feelings of pupils
- To provide detailed information about the arrangements for identifying, assessing and making provision for pupils with SEND.

## Roles and Responsibilities:

The Special Educational Needs Coordinator (SENCO) is responsible for the following:

- overseeing the day-to-day operation of the policy
- coordinating provision for pupils with SEND
- liaising with the Designated Teacher where a looked after pupil has SEND
- advising on the graduated approach to providing SEND support
- advising on the deployment of the school's delegated budget and other resources to meet pupils' needs effectively
- liaising with parents of pupils with SEND
- liaising with early years providers, other schools, educational psychologists, health and social care professionals, and independent or voluntary bodies
- being a key point of contact with external agencies, especially the local authority and its support services
- liaising with potential next providers of education to ensure a pupil and their parents are informed about options and a smooth transition is planned
- working with the head teacher and school governors to ensure that the school meets its responsibilities under the Equality Act (2010) with regard to reasonable adjustments and access arrangements
- ensuring that the school keeps the records of all pupils with SEND up to date.